



# **Code of Conduct - Student Policy & Procedures As At April 2010**

**Private and Confidential**

## 1.0 Policy

- 1.1. Performance English employs a strict code of conduct for all students and staff and upholds these standards at all times.

## 2.0 Procedures

- 2.1 Behaviour that is considered unacceptable will result in action being taken in accordance with the Student Disciplinary Policy.

## 3. Unacceptable Behaviour

- 3.1 Unacceptable behaviour includes but is not restricted to:

- 3.1.1 Consumption of alcohol on our premises or while attending a course;
- 3.1.2 Use of prohibited or illegal substances on our premises or while attending a course;
- 3.1.3 Being in possession of, use or carriage of a weapon;
- 3.1.4 Ongoing disruptive behaviour;
- 3.1.5 Theft from staff, students or college property;
- 3.1.6 Physical, verbal or written, electronic, sexual or racial assault on a student or staff member;
- 3.1.7 Bullying—excluding someone from activities, humiliation, intimidation, sabotage, or practical jokes;
- 3.1.8 Discrimination—age, disability, sexual orientation, physical features, pregnancy, race, religious belief, sex, gender identity;
- 3.1.9 Deliberate damage to the property or equipment of Performance English including resources;
- 3.1.10 Arson of property of Performance English.
- 3.1.11 Unlawful use of IT
  - 3.1.11.1 Download or create unacceptable material (films, music, pornography, videos)
  - 3.1.11.2 Harassment of other persons
  - 3.1.11.3 Copying, printing, or downloading software, data, or other material protected by copyright (unless permission granted)
  - 3.1.11.4 Damage to computer hardware or software
  - 3.1.11.5 Unauthorised access to school's computer resources, files, etc.

## 4.0 Student Conduct

- 4.1 Students enrolled at Performance English should adhere to the following;
  - 4.1.1 Be tolerant, respectful and receptive of other people's points of view;
  - 4.1.2 Do not discriminate against others for their beliefs, nationality, religion, age, sex;
  - 4.1.3 All students are entitled to engage in learning in a safe environment;

- 4.1.4 All students are entitled to engage in learning in an equal opportunity environment;
- 4.1.5 All students are entitled to develop their maximum potential.