

SFRM05 – Request for Refund Form

Please refer to Refund Policy prior to completing this form.

Please ensure you have completed the Workshop Cancellation Notice prior to completing this form.

Student Name: _____

Student Number: _____

Street Address: _____

Telephone: _____

Email: _____

Workshop Name: _____

Workshop Start Date: _____

Funds will be returned via bank transfer. Please provide your banking details:

Bank Name: _____

Account Name: _____

BSB#: _____

Account#: _____

Branch Address: _____

Private and Confidential



Please indicate why you are requesting a refund:

Cancelled enrolment

Withdrawal

Transfer

Other Please clarify _____

Date: _____

Student Signature: _____

Privacy Disclaimer:

Performance English collects, stores and uses personal information only for the purposes of student enrolment and training. This information is confidential and will not be disclosed to any third parties without your consent, except to meet government or legal requirements.

Private and Confidential

2