

SFRM07 – Student Complaint Form

You have the right to appeal any decisions that Performance English has made in your consideration.

If you wish to appeal, please complete this form and return it to our Head Office.

Performance English
Level 6, 234 Sussex Street
Sydney
NSW 2000

Name: _____

Address: _____

Telephone: _____

Date: _____

Unit of Competency Name / program: _____

Complaint Issue: Please provide details of issue/decision you would like to appeal

Why do you believe the against you is not correct?

Applicant signature _____

Private and Confidential

Office Use Only

Complaint Process Engaged:

Steps Taken:

Resolution:

Reasons for Decision:

Results to Student: Yes/No

Date:

Student Signature:

CEO Signature:

Private and Confidential